



**Dear BGC Families,**

In the upcoming weeks, we will begin the process of preparing for Summer Camp 2024! Welcome back if you are returning to our safe and fun program, we can't wait to see you! If you are new to our program, we want to Thank You for choosing us and look forward in meeting you! Below we have provided answers to some of the most frequently asked questions.

If you have questions that are not answered below, please feel free to reach out to me Yeli at [childcarebilling@billericabgc.com](mailto:childcarebilling@billericabgc.com)

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### **Who is eligible to attend Summer Camp?**

Summer Camp is open to all students entering grades 2 through 8 from Billerica and surrounding towns.

### **Who is eligible for Pre-registration?**

Pre-Registration is open to all families who are currently enrolled in Fun Club, and their siblings. This year, Pre-Registration will also be open to our Drop-in students, that attended the Drop-in Program prior to January 1<sup>st</sup>, 2024, and their siblings.

### **How do I register my current Drop-in members?**

Drop-In Members that attended the Drop-In Program prior to 1/1/2024 will have an opportunity to **PRE-REGISTER** for Camp beginning Monday, March 4<sup>th</sup> at 8:00 PM. Pre-Registration will end Friday, March 15<sup>th</sup>. **Any forms submitted prior to Monday, March 4<sup>th</sup> at 8:00 PM will not be considered. If your child was enrolled in the Fun Club Program in the past, their information should be in Procure, therefore, you are welcome to register them through Procure.**

Forms will be sent out by Vanessa and are to be submitted by **email** only. The email address for Drop-In Families to submit their forms is: [dropincampreg@gmail.com](mailto:dropincampreg@gmail.com). If you have any questions prior to registration, please contact Vanessa DiChiara at [vanessa@billericabgc.com](mailto:vanessa@billericabgc.com).

### **When is Pre-registration for Fun Club children?**

Pre-Registration begins on March 4<sup>th</sup>, 2024 at 8:00PM and ends on March 15<sup>th</sup>, 2024. Spaces will be assigned on a first-come, first-served basis. *Please be aware that late forms will not be accepted; if you do not pre-register for camp, you will need to submit your form during the public registration period.* In addition to your registration form, you must email a signed Parent Agreement to [Childcarebilling@billericabgc.com](mailto:Childcarebilling@billericabgc.com).

**Also, prior to registration, you must ensure we have your child(ren)'s latest Physical Exam (physical must be dated on or after February 2023) and Immunization records. If you are unsure if we have your child(ren)'s latest physical on file, please email Yeli at the email listed above.**



*If we do not have a valid physical and immunization record on file, when you register, your registration will be placed on hold until we receive all documents. Please note, any delay in paperwork may result in placement on the waiting list.*

### **When is Open Enrollment?**

**After Pre-registration, any remaining spaces will be open to the general public on March 25<sup>th</sup> (Forms may be sent in beginning at 8:00PM on 3/25.) The registration form will be available on March 22<sup>nd</sup>.** *Our capacity for Summer Camp is limited and we expect a waiting list to form for some of the weeks during Early-Registration. Due to the popularity of our camp, all Open Enrollment Families are encouraged to send in their forms as soon as registration opens. This is a first come, first served registration. In addition to your registration form, you must email your child's latest physical exam (February 2023 to Present) and immunization record.*

### **What will my kids do at Summer Camp?**

Our camp program strives to incorporate all elements necessary for a quality childcare program, balancing physical activity, social recreation, emotional development, educational opportunities, field trips, special events and more! Through a variety of programs and activities, we encourage youth to try new things, and are always on the lookout for ways to bring new experiences to our youth.

Each week of camp is theme based, and we encourage all staff and campers to dress up and get involved in our theme-based activities! A full list of weekly themes, dress-up days, and special events will be available prior to Camp.

### **Will there be field trips this summer?**

Yes, we will be having field trips for Weeks 2-7 of summer camp. The field trip schedule has not yet been confirmed but, we will be releasing the trip schedule as soon as we have confirmed our bookings. Some past trips have been to Canobie Lake Park, local beaches and swimming areas, One Stop Fun, Museums and more.

Students who do not wish to attend their group's field trip will be asked to stay home for the day as the entirety of the group will go on the trip, including all counselors.

### **Will there be swimming this summer?**

Yes! We fully plan on using our indoor swimming pool throughout the summer. All children who are going to get in the pool will be given a swim test (if you have any questions about the swim test, please contact Nikita at [aquatics@billericabgc.com](mailto:aquatics@billericabgc.com)). We are hoping to allow each group to swim daily. In the event we have an unexpected schedule change, we may only be able to offer groups swimming several days per week. We do have many alternate water play activities for children to participate in on hot days.



### What COVID-19 Protocols will your camp be enforcing?

Boys and Girls Club Summer Camp is licensed through the Billerica Board of Health. We will be following all guidelines and regulations they deem appropriate for summer camps. Our goal is to provide a fun summer experience while, at the same time, keeping the health and safety of our community members at the forefront of our mission. COVID-19 will be treated as a common illness (flu, cold, stomach bug, etc.) and no refund will be provided if your child is required to isolate.

### How do I register my current Fun Club student?

**Registration is only accepted ONLINE through your MyProcure account or at the Club (instruction will be sent by email). Do not give any documents or payments to Fun Club staff. Your Fun Club account must be paid in Full before signing up; otherwise your registration will not be processed.**

\*\*\*Parent Agreement must be signed and sent to [childcarebilling@billericabgc.com](mailto:childcarebilling@billericabgc.com) the same day you submit your form. We will not process a form without it.

**Public registration will also be ONLINE via EMAIL. Please email your form to the email address provided to you on our website on March 22<sup>nd</sup>. Public registration forms will also become available on our website on the 22<sup>nd</sup>.**

### What are the fees?

- Pre- Registration cost is \$20 (if you sign up online, the \$20 fee will be added to your MyProcure account after registration is submitted)
- A non-refundable deposit of **\$75** per week, per child is required on the date of registration.
- Registration fee will be waived if you select a minimum of 4 weeks and if Paid in Full
- Weekly Tuition \$275 – Monday thru Friday, 9am to 4:00pm
- Extended Hours (optional) – 7:00am to 9am (additional \$60 per week)  
4:00pm to 6pm (additional \$60 per week)

*A \$20 discount will be given if you choose both, AM & PM extended hours*

### What if I have a Voucher?

- Full time vouchers will be accepted during the summer! We encourage all voucher families to register at the main Boys & Girls Club as we are not able to apply parent fees through online registration. **You may also email your form to [childcarebilling@billericabgc.com](mailto:childcarebilling@billericabgc.com).** Due to the economic hardship, we can only accept up to 30 vouchers throughout the summer. This year, we are, once again happy to offer extended day options for our working families, it will be on a first-come, first-served. You may only choose AM or PM care; not both.



**Is Financial Assistance available?**

Financial Assistance is available for those who qualify. We encourage all financial aid families to register at the main Boys & Girls Club as we are not able to apply parent fees through online registration. **You may also email your form to [childcarebilling@billericabgc.com](mailto:childcarebilling@billericabgc.com).** Financial Assistance Applications are due with the registration form. Award Letters will be sent on April 26th (*due to the economic hardship, financial aid will be limited*).

**Important dates:**

Camp	Tuition Is Posted to MyProcure	Tuition Payment is Due
Week 1: July 1 - 5 (closed 7/4)	June 21	June 28
Week 2: July 8 - 12	June 28	July 5
Week 3: July 15 - 19	July 5	July 12
Week 4: July 22 - 26	July 12	July 19
Week 5: July 29 - Aug 2	July 19	July 26
Week 6: Aug 5 - 9	July 26	Aug 2
Week 7: Aug 12 - 16	Aug 2	Aug 9
Week 8: CLOSED	CLOSED	CLOSED