



Dear Boys and Girls Club Families,

Here are some answers to frequently asked questions regarding this upcoming registration:

**How do I know if I qualify for the Early Registration Period?**

Any family that is currently enrolled in Fun Club will have the opportunity to participate in Early Registration. We encourage you to complete your registration forms as early as possible through your MyProcure account.

**When does Early Registration begin?**

Early Registration begins on Monday, June 10th at 8:00PM and the registration cost is \$20 per child. Registration fees are non-refundable. Registrations are processed on a first-come, first-served basis.

**After Early Registration, when will I be notified of my child’s enrollment status?**

We ask that you please be patient as we process all the forms. Our goal is to let all early registrants know by July 14<sup>th</sup>.

**What are the costs to send my child to Fun Club in Fall 2024?**

Days Per Week	Monthly Tuition
5	\$540
4	\$496
3	\$384
2	\$264
1	N/A

\*Prices are subject to change with a two-week notice

\*\*10% discount for each additional child

**When are payments due?**

Tuition fees are based on a 10-month cycle (180 days of school) and are due in equal monthly installments (by the 25<sup>th</sup> for the following month); starting August 25th and ending on May 25<sup>th</sup>.

**Can I make changes to my schedule?** Yes. All schedule changes must be submitted in writing to [childcarebilling@billericabgc.com](mailto:childcarebilling@billericabgc.com) by August 15<sup>th</sup>, 2024

**Do you accept state vouchers?**

We do accept state vouchers for those families who qualify. We encourage all voucher families to register at the Club as we are not able to apply parent fees through online registration. You may also email your form to [childcarebilling@billericabgc.com](mailto:childcarebilling@billericabgc.com). *Voucher spaces will be limited.*



### Is Financial Assistance available?

Financial Assistance is available to those who qualify. You may submit your registration form through your MyProcure account and email the Financial Aid form to [childcarebilling@billericabgc.com](mailto:childcarebilling@billericabgc.com). Award Letters will be sent by August 2nd.

### If my child qualifies for Early Registration, does this include my incoming Kindergarten student?

Yes! We ask that you send Yeli at [childcarebilling@billericabgc.com](mailto:childcarebilling@billericabgc.com) the first and last name of your child, plus the date of birth. We must have their information in Procure prior to the registration.

### How do I register?

**Registration is only accepted ONLINE through your MyProcure account (instruction will be sent by email). Do not give any documents or payments to Fun Club staff. Your account must be paid in Full before signing up; otherwise, your registration will not be processed.**

\*\*\*Parent Agreement must be signed and sent to [childcarebilling@billericabgc.com](mailto:childcarebilling@billericabgc.com) or you can drop it off at the Club by June 21st.

### When does Early Registration end?

The Early Registration period ends on June 21st, 2024. If you do not register by June 21st, you will be required to register during the Open Enrollment period. Open Enrollment begins on July 8th, 2024 and the cost is \$40 per child.

### What are the hours of operation for Fun Club?

Fun Club operates from school dismissal until 6pm, each day. This includes early release/half-days at no additional costs.

### Does my monthly tuition include vacation weeks and no-school days?

No. Vacation weeks and no-school days require a separate registration and fee. The fee for these days is \$55/day. Vacation and no-school days are held at the main Boys and Girls Club facility from 8am to 4pm. *Voucher families must have a School Closure Voucher in order to send your child during full days. The club will be closed during December Vacation.*

### Who do I contact if I have additional questions?

For general program inquiries, please contact our Childcare Director, Danielle Barbrie, at 978-667-2193 x104 or [dbarbrie@billericabgc.com](mailto:dbarbrie@billericabgc.com)

For billing and enrollment questions, please call our Billing and Enrollment Director, Yeli Ruiz, at 978-667-2193 x103 or [childcarebilling@billericabgc.com](mailto:childcarebilling@billericabgc.com).

**PUBLIC REGISTRATION BEGINS ON JULY 8<sup>TH</sup>, 2024 AT 8PM. ALL FORMS MUST BE SENT TO [FUNCLUBREG@BILLERICABGC.COM](mailto:FUNCLUBREG@BILLERICABGC.COM) (THE FORM WILL BE POSTED TO OUR WEBSITE ON JUNE 28TH)**