

Join Our Team – School-Age Childcare Jobs in Billerica!

We're hiring caring, responsible, and enthusiastic staff to join our licensed after-school childcare program serving children in Kindergarten through Grade 4. If you're passionate about making a difference, love working with kids, and want to be part of a supportive team, we'd love to meet you!

Assistant Group Leader

Location: Billerica Public Elementary Schools

Schedule: Monday–Friday, 1:45 PM–6:00 PM or 2:00 PM–6:00 PM

Part-time (3–4 days/week) options available

Overview


We're hiring supportive and reliable **Assistant Group Leaders** to help lead our after-school program. You'll work alongside experienced staff, supporting fun, structured activities for children in Kindergarten through Grade 4. **This is a great role for early-career educators, students, or anyone looking to gain experience in youth development.**

Key Responsibilities

- Assist Group Leader in leading daily activities
- Help supervise children and maintain a safe, inclusive space
- Support games, crafts, academic time, and outdoor play
- Distribute snacks and assist with transitions and cleanup
- Encourage appropriate behavior and engagement
- Participate in training and team meetings
- Carry out tasks as assigned by Group Leader or Site Coordinator

Qualifications

- **Must be at least 17 years old**
- **Must meet EEC Assistant Group Leader requirements**, including:
 - At least **3 months of experience** working with school-age children (volunteer/camp work counts!)
 - High school diploma or currently enrolled
- Must be highly responsible
- Friendly and willing to learn
- Enjoys working with children and being part of a team
- CPR/First Aid certification (training provided if needed)

-  **Ready to Apply?**
- Join a program that puts kids first—and supports the adults who care for them. Apply today to become a **Group Leader** or **Assistant Group Leader** in our after-school team!
- **Apply:** click here to download the [Application](#) or [Contact bniles@billericabgc.com for more information