

GREAT FUTURES START **HERE.**



BOYS & GIRLS CLUB
OF GREATER BILLERICA

Prospective employees will receive consideration without discrimination based on race, creed, color, sex, age, national origin, handicap, veteran status, sexual preference, or any condition prescribed by state or local law.

Personal Information			
Last Name	First Name	Middle Name	Today's Date:
			Date of Birth:
Street Address	City	State	Zip Code
Cell Phone :(_____) _____		Are you a United States Citizen or legally eligible to work in the U.S.? ____ Yes ____ No (If hired, you will be required to provide documentation that you are eligible to work in the U.S.)	
Email: _____			
Are you 18 or over? ____ Yes ____ No			
Title of Position Applying For			Date Available to Work
Are you employed now? _____ If so, may we contact your present employer? _____			

Education					
Name and Location		# Years Completed	Major Area of Study	Degree/Diploma	
High School					
College					

Employment History		
Please provide the following information for your previous two employers, beginning with the most recent.		
Employer:	Dates Employed: From: _____ To: _____	Job Title:
Address:		Telephone:
Reasons for Leaving:		Duties:

Employer:	Dates Employed: From: _____ To: _____	Job Title:
Address:	Telephone:	
Reasons for Leaving:	Job Duties:	

List any, and all, Boys & Girls Club experience you have, including work & volunteer.
List the role & organization name.

Describe your qualifications for the type of employment you are seeking: (Please include skills, special training, etc.)

References Please list names of supervisors, managers, or others who can comment directly on your abilities:				
Name	Address	Phone #	Relationship/Occupation	Years Known
Name	Address	Phone #	Relationship/Occupation	Years Known

READ CAREFULLY: I certify that the information contained in this application is correct to the best of my knowledge and understand that any misstatement or omission of information may result in denial of employment or discharge. I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

Signature: _____ **Date:** _____