



Dear BGC Families,

Believe it or not, it is that time of year when we start dreaming of warm days, short-sleeve shirts, and spending the days soaking up the sunshine with our fellow community members. In the upcoming weeks, we will begin the process of preparing for Summer Camp 2023! For those of you who will be returning for another summer camp season, we can't wait to see you! For those of you who will be attending our camp for the first time, we want to welcome you to our camp community. As we begin the process of registering families for the upcoming summer, we have provided answers below to some of the most frequently asked questions. We hope this document will help you get a sense of what our camp is like and what the expectations are.

If you have questions that are not answered below, please feel free to reach out to me directly at will@billericabgc.com.

Who is eligible to attend Summer Camp?

Summer Camp is open to all students entering grades 1 through 8 from Billerica and surrounding towns.

Who is eligible for Pre-registration?

Pre-Registration is open for all families who are currently enrolled in Fun Club, and their siblings. This year, Pre-Registration will also be open to our Drop-in students, that attended the Drop-in Program prior to January 1st, 2023, and their siblings.

How do I register my current Drop-in members?

Drop-In Members that attended the Drop-In Program prior to 1/1/2023 will have an opportunity to **PRE-REGISTER** for Camp beginning Saturday, March 4th at 8:00 PM. Pre-Registration will end Saturday, March 18th. **Any forms submitted prior to Saturday, March 4th at 8:00 PM will not be considered.**

Forms will be sent out by Vanessa and are to be submitted by **email** only. The email address for Drop-In Families to submit their forms is: dropincampreg@gmail.com. If you have any questions prior to registration, please contact Vanessa DiChiara at vanessa@billericabgc.com.

When is Pre-registration for Fun Club children?

Pre-Registration begins on March 4th, 2023 at 8:00PM and ends on March 18th, 2023. Spaces will be assigned on a first-come, first-served basis. *Please be aware that late forms will not be accepted; if you do not pre-register for camp, you will need to submit your form during the public registration period.* In addition to your registration form, you must email a signed Parent Agreement to Childcarebilling@billericabgc.com.

Also, prior to registration, you must ensure we have your child(ren)'s latest physical exam (physical must be dated on or after February 2022) and immunization records. If you are unsure if we have your child(ren)'s latest physical on file, please email Yeli at the email listed above.



If we do not have a valid physical and immunization record on file, when you register, your registration will be placed on hold until we receive all documents. Please note, any delay in paperwork may result in placement on the waiting list.

When is Open Enrollment?

After Pre-registration, any remaining spaces will be open to the general public on March 25th (Forms may be sent in beginning at 8:00PM on 3/25.) *Our capacity for Summer Camp is limited and we expect a waiting list to form for some of the weeks during Early-Registration. Due to the popularity of our camp, all Open Enrollment Families are encouraged to send in their forms as soon as registration opens. This is a first come, first served registration. In addition to your registration form, you must email your child's latest physical exam (February 2022 to Present) and immunization record.*

What will my kids do at Summer Camp?

Our camp program strives to incorporate all elements necessary for a quality childcare program, balancing physical activity, social recreation, emotional development, educational opportunities, and more! Through a variety of programs and activities, we encourage youth to try new things, and are always on the look-out for ways to bring new experiences to our youth.

Each week of camp is theme based, and we encourage all staff and campers to dress up and get involved in our theme-based activities! A full list of weekly themes, dress-up days, and special events will be available prior to Camp.

Will there be field trips this summer?

Yes, field trips are back! We will be having field trips for Weeks 3-8 of summer camp. The field trip schedule has not yet been confirmed but, we will be releasing the trip schedule as soon as we have confirmed our bookings. Some past trips have been to Canobie Lake Park, local beaches and swimming areas, One Stop Fun, and more.

Students who do not wish to attend their group's field trip will be asked to stay home for the day as the entirety of the group will go on the trip, including all counselors.

Will there be swimming this summer?

Yes! We fully plan on using our indoor swimming pool throughout the summer. All children who are going to get in the pool will be given a swim test (if you have any questions about the swim test, please contact Nikita at aquatics@billericabgc.com). We are hoping to allow each group to swim daily. In the event we have an unexpected schedule change, we may only be able to offer groups swimming several days per week. We do have many alternate water play activities for children to participate in on hot days.



What COVID-19 Protocols will your camp be enforcing?

Boys and Girls Club Summer Camp is licensed through the Billerica Board of Health. We will be following all guidelines and regulations they deem appropriate for summer camps. Our goal is to provide a fun summer experience while, at the same time, keeping the health and safety of our community members at the forefront of our mission. COVID-19 will be treated as a common illness (flu, cold, stomach bug, etc.) and no refund will be provided if your child is required to isolate.

How do I register my current Fun Club student?

Registration is only accepted ONLINE through your MyProcure account or at the Club (instruction will be sent by email). Do not give any documents or payments to Fun Club staff. Your Fun Club account must be paid in Full before signing up; otherwise your registration will not be processed.

***Parent Agreement must be signed and sent to childcarebilling@billericabgc.com the same day you submit your form. We will not process a form without it.

Public registration will also be ONLINE via EMAIL. Please email your form to the email address provided to you on our website on March 20th. Public registration forms will also become available on our website the same day.

What are the fees?

- Pre- Registration cost is \$20 (if you sign up online, the \$20 fee will be added to your MyProcure account after registration is submitted)
- Financial Assistance families pay a \$10 registration fee
- A non-refundable deposit of **\$100** per week, per child is required on the date of registration.
- Registration fee will be waived if you select a minimum of 4 weeks and if Paid in Full
- Weekly Tuition \$275 – Monday thru Friday, 9am to 4:00pm (**NEW SCHEDULE**)
- Extended Hours (optional) – 7:00am to 9am (additional \$60 per week)
4:00pm to 6pm (additional \$60 per week)
Both – 7:00am to 9am & 4:00pm to 6pm (additional \$120 per week)

What if I have a Voucher?

- Full time vouchers will be accepted during the summer! We encourage all voucher families to register at the main Boys & Girls Club as we are not able to apply parent fees through online registration. **You may also email your form to childcarebilling@billericabgc.com.** Due to the economic hardship, we can only accept up to 30 vouchers throughout the summer. This year, we will open an extended day option to the first 15 voucher families that apply. These 15 voucher families may only choose am or pm options; not both.



Is Financial Assistance available?

Financial Assistance is available for those who qualify. We encourage all financial aid families to register at the main Boys & Girls Club as we are not able to apply parent fees through online registration. **You may also email your form to childcarebilling@billericabgc.com.** Financial Assistance Applications are due with the registration form. Award Letters will be sent on May 6th (*due to the economic hardship, financial aid will be limited*).

Important dates:

Weeks of Camp	Tuition Payment is Due	Withdrawal Deadlines (NEW POLICY)
Week 1: July 5 – 7	June 23	<p style="text-align: center;">May 26th</p> <p>If you notify our office <u>after May 26</u> or do not attend, you will be responsible for paying 50% of the weekly camp fee and applicable late fees.</p>
Week 2: July 10 - 14	July 7	
Week 3: July 17 - 21	July 14	
Week 4: July 24 - 28	July 21	
Week 5: July 31 – Aug 4	July 28	
Week 6: Aug 7 - 11	Aug 4	
Week 7: Aug 14 - 18	August 11	
Week 8: Aug 21 - 25	August 18	