



The Boys and Girls Club of Greater Billerica, Inc. provides equal access to public accommodation. Applications for enrollment are acted upon without regard to race, religion, national origin, handicap, or sexual orientation.

- 1) During morning drop off, parents/guardians must remain on the camp premises until their child(ren) have been signed in by an adult staff member. Please do not drop off your children and leave without ensuring they have been seen and greeted by a staff member.
 - **Policy change:** This summer, parents/guardians who are dropping off/picking up a camper will be required to park their car and walk to the designated drop off/pick up area. Each group will have a designated outdoor space where they will go for morning assembly and end of the day dismissal. We will announce drop off/pick up areas prior to the start of camp. We ask that you do not idle your car in the parking lot or along the curbside. All adults picking up children should be prepared to show a valid form of picture ID or the authorized pick up cards that will be distributed to families prior to camp.
 - **Late Child Pickup:** Payment of \$10.00/child for the first 10 minutes and then \$1/minute if later than 10 minutes
- 2) *****Parents/Guardians must provide snacks and lunch.
- 3) The Club is not responsible for articles brought from home. Please label all items belonging to your child. Lost and found will be donated at the end of each camp week.
- 4) You must call the Club (978-667-2193 x103) or email childcarebilling@billericabgc.com by 8:30 a.m. any day your child will not attend. Please understand a refund and/or credit will not be given for that day. **Failure to report a student absence from camp will result in a \$10 "no call" fee.**
- 5) Should the program staff determine your child has not adjusted to the program, a parent conference will be scheduled, and the child may be removed and this agreement terminated.
- 6) Parents/Guardians/Authorized Pick-Ups may be called to pick up children when they are ill. Children absent due to contagious diseases may not return until they are no longer contagious. Please ensure you have an authorized pick-up adult that can pick up your child within a half-hour of a phone call from us.
- 7) Information regarding meningococcal disease is accessible at any time at <https://www.billericabgc.com/summer-camp-2023> Parents/guardians are responsible for reviewing the material, and should direct any questions to the Camp Director.
- 8) The childcare parent handbook is accessible at any time at <https://www.billericabgc.com/summer-camp-2023> Parents/guardians are responsible for reviewing the material, and should direct any questions to the Camp Director.
- 9) I understand and agree to the weekly camp tuition due dates and the withdrawal policy:

Weeks of Camp	Tuition Payment is Due	Withdrawal Deadlines
Week 1: July 5 – 7	June 23	May 26th If you notify our office <u>after May 26</u> or do not attend, you will be responsible for paying 50% of the weekly camp fee and applicable late fees. *See Page 1 for more details
Week 2: July 10 - 14	July 7	
Week 3: July 17 - 21	July 14	
Week 4: July 24 - 28	July 21	
Week 5: July 31 – Aug 4	July 28	
Week 6: Aug 7 - 11	Aug 4	
Week 7: Aug 14 - 18	August 11	
Week 8: Aug 21 - 25	August 18	

- 10) The Club is Closed, July 3rd and 4th, 2023.
- 11) If payment is not received by the due date a \$10 late fee will be applied. If the payment and late fee are not received, your child will not be able to attend your scheduled Camp week(s) until your account is up to date.
- 12) This agreement is subject to change in whole or part with 2 weeks' notice.
- 13) If your child will be attending summer school, you must submit their schedule to the Club by June 23rd, 2023. **BGC does not provide transportation.**

By signing below, I acknowledge that I have read, understand and agree to the registration and payment policies of the Boys & Girls Club of Greater Billerica. I acknowledge that the information I listed on the registration form, pages 1-5, is true and accurate.

Child's Name: _____

Parent/Guardian Signature: _____ **Date:** _____