

The renting person or party agrees to the following policies, which apply to all rentals in facilities operated by the Boys & Girls Club of Greater Billerica, Inc.

1. All rentals shall require the presence of a staff member of the Boys & Girls Club of Greater Billerica, Inc. It is understood that the staff person on duty shall be the **final authority** on ALL matters. The renting party understands that in the event the staff lifeguard becomes unavailable due to unforeseen circumstances, pool rental will be canceled (with an appropriate refund) or rescheduled at the renting party's option.
2. The renting party understands that the Boys & Girls Club of Greater Billerica, Inc. reserves the right to cancel any rentals or series of rentals or to limit participation when, in the judgment of the staff person on duty, appropriate policies or behavior or procedural guidelines have not been complied with.
3. The signatory for the renting party is familiar with the policies and procedures of the Boys & Girls Club of Greater Billerica, Inc. relating to rental of facilities and with the operation of the rented area (especially in regards to behavior, care and cleanliness of facilities, and safety rules). **No alcoholic beverages allowed.** Further, the renting organization agrees to, in turn; familiarize its participants with such policies.

Insurance for renting the Boys & Girls Club of Greater Billerica, Inc.

The following conditions should be fulfilled before the contract for the rental of the Boys & Girls Club of greater Billerica, Inc. is accepted.

1. Any long-term renting party (two or more scheduled rentals) shall obtain **public liability insurance** to protect the Boys & Girls Club of Greater Billerica, Inc. from claims for **personal injury and accidental death** in the amount of coverage totaling \$100,000 to \$300,000.
Also, any long-term renting party (two or more scheduled rentals) shall obtain **public liability insurance** to protect the Boys & Girls Club of Greater Billerica, Inc. from claims arising from **property damage** in an amount of coverage totaling no less than \$10,000.

That the Boys & Girls Club of Greater Billerica, Inc. shall be named as co-insured under each policy and a copy of said certificates of insurance will be presented to the Boys & Girls Club of Greater Billerica, Inc. prior to the first rental date.
2. Any one time renting person or party does not need to obtain a separate insurance policy, but must agree to condition No. 3 below.
3. That the renting person or party, by acceptance of these conditions for the rental of the Boys & Girls Club of Greater Billerica, Inc., further agrees to indemnify and name harmless the Boys & Girls Club of Greater Billerica, Inc. from any and all claims arising from said rental use. Further, damage to the facility in excess of the security deposit fee of \$30 will be billed to the responsible person or group.

By signing below, I agree to the policies set in place by the Boys & Girls Club of Greater Billerica, Inc for renting the facilities.

Signature of Responsible Person or Group

Boys & Girls Club Staff Name

Child's Name

Date

Date

For Staff Use Only:

Total Rental Fee Due: \$ _____

Security Refund: Yes No

Amount Paid: \$ _____

Staff Name: _____

Amount Due at Rental: \$ _____

Reason: _____

1st payment receipt #: _____

2nd payment receipt #: _____
